



Permission to move in

With this form you inform us that someone is coming to live with you. You also give permission to the municipality of Leiden to register this person at your address.

- You can use this form if you are the owner or adult resident of the address.
- You must also enclose a copy of your passport or ID card.
- After processing you will receive a letter from the municipality of Leiden about the registration.
- Are we unsure about the residence address of the person to whom you give permission? We will start an investigation, possibly with a home visit.
- Do you have a question? For more information, visit leiden.nl/changeofaddress or call us: telephone number 14071.

My personal data (resident who already lives there)

Fill in your personal details as they appear in your passport or ID card.

Last name _____

First names (in full) _____

Citizen Service Number (BSN) _____

Birth date _____

Main resident **Homeowner**

Street name and house number _____

Postal code _____ City _____ (NL)

Details of the person who comes to live at my address

Last name _____

First names (in full) _____

Birth date _____

Signature

I have filled in this form completely and correctly.

Place _____ Your signature _____

Date _____

Send: Send the form with a copy of your passport or ID card via the contact form on leiden.nl/contact-eng. You can also take it to the municipal office (Stadskantoor, Bargelaan 190). Or give it to the person who comes to live at your address, so that they can send it when reporting the change of address.